

## Financial Policy – D.J. Verret, MD, PA

We consider it a privilege that you have chosen us for your needs. We strongly believe that an informed patient is a good patient. We strive to inform you of all the medical aspects of your needs and also would like to advise you on our financial policy.

### Office Visits:

- Office visits can be rescheduled or cancelled without penalty with at least 36 hours notice of date of the office visit. If the office visit is rescheduled or cancelled less than 36 hours from the date of appointment, or failure to show within 15 minutes of scheduled appointment time, a \$50 rescheduling/cancellation fee will be assessed. This is done to maintain the continuity of our carefully maintained schedule and to assure that all patients are provided excellent service in a timely manner.
- Office procedures can be rescheduled or cancelled without penalty with at least 36 hours notice of date of the office procedure. If the office procedure is rescheduled or cancelled less than 36 hours from the date of appointment, or failure to show within 15 minutes of scheduled appointment time, a \$100 rescheduling/cancellation fee will be assessed. This is done to maintain the continuity of our carefully maintained schedule and to assure that all patients are provided excellent service in a timely manner.

### Insurance Reimbursed Procedures:

- We will do our best to estimate your deductibles and copays for your procedure. These estimates are due 5 days in advance of your procedure. If payment is not received, the procedure can be cancelled. Surgery can be rescheduled without penalty 14 calendar days prior to the date of surgery. If surgery is rescheduled or cancelled less than 14 calendar days from the date of surgery, a \$750 rescheduling fee will be assessed.
- While we will do our best to obtain all preoperative certifications from insurance with which we are contracted, patients are hereby reminded that they are ultimately responsible for all charges not reimbursed by insurance.
- When providing services at an outside facility, we do our best to arrange services with In-Network Provider(s) with your insurance company. There may be a possibility that Out-of-Network Provider(s) may provide all or part of the services at an outside facility. Questions about participating providers should be addressed to your insurance company.

### Cosmetic Procedures:

- The quote you are given at your initial consultation is good for six months from the time of consultation. If you decide to postpone your surgery past the six months time period, you will be required to undergo a new consultation to ensure that your goals for surgery have not changed.
- The larger of either a \$750 scheduling fee or 10% down payment is due to schedule a surgery date for procedures not performed in our office. For minor procedures performed in our office which take less than an hour, a \$100 scheduling fee is required to schedule a procedure date.
- Surgery can be rescheduled without penalty 14 calendar days prior to the date of surgery. If surgery is rescheduled or cancelled less than 14 calendar days from the date of surgery, a \$750 rescheduling fee will be assessed. This is done to maintain the continuity of our carefully maintained surgery schedule and to assure that all patients are provided excellent service in a timely manner. The only exception to this is life threatening emergencies, death in the immediate family, or medical illness of the patient or patient's primary family prior to the operation. In these exceptional circumstances the rescheduling fee will not apply. We reserve a considerable amount of discretion in implementing this difficult but necessary policy.
- Payment for all cosmetic surgery procedures is due in full 10 business days before the surgery date. If fees are not rendered at that time a hold will be placed on the operation. If fees are not provided 5 business days before the operation the surgery will be cancelled.
- At times, it may be necessary to obtain preoperative laboratory examinations or a preoperative medical clearance from the patient's primary care physician. The patient is responsible for obtaining the appropriate testing and clearances. If the required laboratory tests or medical clearances are not obtained 7 calendar days before surgery, the surgery will be cancelled. Failure to obtain the appropriate clearance will result in the rescheduling fee being assessed.
- Every effort is made to maintain the predicted operating room and anesthesia hours. However results are NEVER compromised for time. In these rare occasions that the surgery outruns the determined time, you may be billed for additional operating room and anesthesia fees.
- Plastic surgery is an art and occasionally revisions will be necessary. These will always be within one year of the operating date. The majority of the time no surgeon fees will be charged, however facility and anesthesia fees will apply for the procedure. Dr. Verret reserves the right to determine a revision versus a separate procedure that is being requested.

### General Policies:

- All returned checks will have a \$35 service charge. Any accounts which are past due are subject to collections fees, which may be based on a percentage at 33% of the debt, and all costs, and expenses, including attorney's fees, and collection agency fees. All legal claims must be filed in the jurisdiction of the office where services are rendered.
- We accept cash, cashier's check, personal check, and major credit cards including Visa, MasterCard, American Express, and Discover
- All financing is done through CareCredit®. This must be arranged at least 10 business days in advance of any procedures. We will be happy to assist you with financing if that is necessary.
- We are contracted with several insurance companies. We will be happy to assist you in filing your insurance. It is the patient's responsibility to ensure that all referrals are obtained prior to the initial visit. Failure to obtain proper referrals can result in the need to reschedule a visit.
- **Dr. Verret or his immediate family may have a financial interest in a surgical center or other niche hospital. You have the right to choose other facilities at your discretion. Please contact our business manager if you have a question when scheduling surgery.**
- **Payment is expected at time of service for all patients. All co-payments and deductibles are due at the time services are rendered, or in the case of surgery, at least 5 business days in advance of surgery.**
- **The written financial procedures and indigent care policies are available for review. All financial complaints should be addressed in writing to: Business Manager of D.J. Verret, MD, PA, 6545 Preston Road, Suite 200, Plano, TX 75024.**

### Receipt of Notice of Financial Policy

I have been allowed to review the Financial Policy above for D.J. Verret, MD, PA.

\_\_\_\_\_  
Patient/Parent/Guardian Signature

\_\_\_\_\_  
Date